



# San Diego Unified School District

PHYSICAL PLANT OPERATIONS CENTER ANNEX  
4860 Ruffner Street, San Diego, CA 92111-1522

(858) 496-1902  
Fax: (858) 496-1953

Graham Champion  
Labor Compliance and  
Construction Contracts Supervisor

EMAIL  
~~FAKED~~  
4/14/17

April 14, 2017

VIA EMAIL ONLY

Mr. David Clarkin  
AO Reed & Company  
4777 Ruffner Street  
San Diego, CA, 92111  
[DClarkin@AOReed.com](mailto:DClarkin@AOReed.com)

Dear Mr. Clarkin:

**Subject: CZ-14-0541-08(A3) - Furnish and Install HVAC Systems and  
All Associated Work at District Sites – Region 5 (IDIQ)  
(SDUSD Project# 93520070.1)**

**Notice to Proceed: No 59 –Furnish & Install HVAC 2000 System at Morse High School  
Utilizing Allowance #2**

This letter constitutes your notice to proceed with HVAC allowance work at Morse HS per your proposal with the scope of work breakdown dated April 11, 2017 for the not to exceed amount of \$242,524.89.

Work can begin on April 17, 2017 and work to be completed by October 17, 2017.

Please refer to this NTP number on all your correspondence and invoices.

Original invoice should be sent to:

San Diego Unified School District  
PPO Center, Attn: Linda Weekly  
4860 Ruffner Street  
San Diego, CA 92111

Please call your construction manager if you have any questions regarding this NTP. Invoicing inquiries should be directed to Linda Weekly at (858) 637-6246.

Sincerely,

Graham Champion, CPPB  
Labor Compliance and Construction Contracts Supervisor

GC: ba

Attachment

C: D. Nestor, D. Suydam, M. Appanaitis, PSA Dept.